

**KENTUCKY BOARD OF LICENSURE FOR LONG-TERM CARE ADMINISTRATORS**  
**MEETING MINUTES**  
**September 12, 2023**

A Complaints Committee meeting of the Kentucky Board of Licensure for Long-Term Care Administrators held via Zoom meeting hosted by the Department of Professional Licensing located at 500 Mero Street Frankfort, KY 40601.

MEMBERS PRESENT

Thomas Davis  
David McKenzie, Chair  
Trevor Davis  
Jason Shelton

DEPARTMENT OF PROFESSIONAL LICENSING

Ivy Davis, Boards and Commissions Support Specialist  
Jamar Carter, Admin. Section Supervisor

MEMBERS NOT PRESENT

Eric Hagan  
Dr. Keith Knapp  
Dr. Tuyen Tran  
Charlotte Whittaker  
Jacqueline Woodward  
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OTHER

Daniel Leffel, Board Counsel and General Counsel  
Adam Mather, CHFS

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**CALL TO ORDER**

Board Chair David McKenzie called the meeting to order at 9:39 a.m.

**COMPLAINTS/STANDARDS OF PRACTICE COMMITTEE**

A decision was made by the committee to dismiss complaint 2021LTCA00021. Adam Mather made a motion to accept the recommendation, Jason Shelton seconded the motion, and it carried. Thomas Davis recused from the discussion and voting.

**All recommendations will be presented to the board for review during the scheduled board meeting.**

**Adjourn**

Thomas Davis made a motion to adjourn the meeting, Trevor Davis seconded to the motion, and it carried. The meeting was adjourned at 9:53 a.m.